

2022 - 2023 EJEPL MANAGER'S GUIDE



Introduction

Managers,

This presentation is designed to demonstrate what you need to know about EJEPL procedures and gameday protocol. Within this presentation is everything ranging from score sheet procedure, roster changes, stat corrections, EJEPL website league form selection, EJEPL website bulletin board, utilizing official hotels, and more.

As always, if you have any additional questions, please do not hesitate to reach out to the league office.

LOCATION OF LEAGUE DOCUMENTS & FORMS

All EJEPL documents and forms that managers must utilize during the course of the season can be located on the www.ejepl.net website homepage. Follow the directions below to access the documents and forms:

- 1) Go to www.ejepl.net
- 2) On the top tool bar, click on the tab labeled 'League Forms'
- 3) The below forms are to be filled out and submitted directly on the website:
 - 1) Game Change Form – used if any details of an already scheduled game are changed
 - 2) Guest Game Form – if you are going to use a game against a non EJEPL team as an EJEPL game
 - 3) Stat Correction Form – if the stats entered for an already completed game need to be changed
 - 4) Roster Change Form – if any player on your team needs to be dropped or a player needs to be added
 - 5) Play Down Form – if a major aged player is going to play at a minor age level

League Forms

The screenshot shows the website's navigation bar with 'LEAGUE FORMS' highlighted in a yellow box. Below the navigation is a large banner with the league's name. A black banner below the main content area contains the text: 'PL ANNUAL MEETING IS ON MONDAY, JUNE 13TH. ALL ORGANIZATIONS HAVE RECEIVED INFORMATION. IF YOU HAVE NOT, PLEASE CONTACT THE LEA'. A sidebar on the right contains a menu with 'EJEPL INFORMATION' and 'NEWSLETTER-NEWSPAPER'. Below this is a grid of links: 'League Forms' (highlighted in yellow), 'Past Champions', 'EJEPL Proud Alumni', 'Conference Bios', 'College Process', 'EJEPL Map', 'EJEPL Officers', 'Member Postings', 'EJEPL All-Stars', and 'LiveBarn'. At the bottom left, there is a logo for 'EJEPL and GameSheet INC' and a text box that reads 'EJEPL and GameSheet Ink 3 Year Deal'.

The screenshot shows the 'League Forms' page. At the top, the navigation bar is identical to the home page. The main heading is 'League Forms'. Below the heading is a paragraph: 'Organization Owners, GMs, Hockey Directors, or Head Coaches should use the below forms to request or submit any necessary changes to their league information. Parent submissions will not be accepted.' To the left of this text is the league's logo. Below the paragraph are several blue buttons, each with a link to a specific form: 'EJEPL GAME CHANGE FORM', 'EJEPL GUEST GAME FORM', 'EJEPL STAT CORRECTION FORM', 'EJEPL ROSTER CHANGE DROP/ADD FORM', and 'EJEPL PLAY DOWN FORM'. At the bottom of the page, there are three columns of links under the headings 'Pre-Season Documents', 'In-Season Documents', and 'Guides, Guidelines, and Regulations'. The links include: '2022-2023 EJEPL Important Offseason Deadlines', 'EJEPL Game Day Protocol', '2022-2022 EJEPL Managers Guide', '2022-2023 EJEPL Special Events Calendar (BLACK OUT DATES)', 'EJEPL Overtime Procedures', '2022-2023 EJEPL Operating Guidelines', '2022-2023 EJEPL Schedule Template', '2022-2023 EJEPL Paper Scoresheet (FOR EMERGENCIES ONLY)', and 'EJEPL Social Media Guidelines'.

GAME SCORING– GAMESHEET APP

- **The EJEPL will be utilizing the innovative scoring system called GameSheet for the 2022-2023 season. The EJEPL will no longer be using paper scoresheets and will require that all games are scored via GameSheet on an iPad. Below are some specifics regarding the transition to GameSheet.**
 - **GMs will receive an invitation code to set up each team in their organization**
 - **Teams will upload their official USAH roster to their GameSheet Dashboard**
 - **GMs will still send the schedule template to the league and the league will load the schedule into the system.**
 - **All games will be scored on an iPad**
 - **Home team will be responsible for making sure there is an iPad with the game loaded on it at the scorer's table**
 - **There will be training sessions in August open to all personnel to learn more about GameSheet**
 - **If there is no WiFi at the rink whereas the game was not live scored, all completed games must be uploaded within one hour of game completion**

IMPORTANT NOTICE

All EJEPL games must use the iPad scoring system, GameSheet. No paper scoresheets will be accepted.

Note: In in a dire situation, a paper scoresheet can be used to score the game, but the team must then transfer the paper scoresheet onto the GameSheet App on their dashboard immediately following the game.

GAME DAY PROTOCOL

2022-2023 EJEPL GAME PROTOCOL AND PROCEDURES

FOR ALL NON-SHOWCASE GAMES, THE REFEREES MUST BE NOTIFIED OF THESE PROTOCOLS PRIOR TO THE BEGINNING OF THE GAME

15-16-18 U / & SPLIT SEASON

(5) MINUTE WARM-UP

PLAY 25:00 STOP TIME 1ST HALF

ICE CUT AT HALFTIME

PLAY 25:00 STOP TIME 2ND HALF

IF TIED, 1 MINUTE BREAK

PLAY OT- 1 MINUTE BREAK BETWEEN THE FIRST OT AND SECOND OT

2:00 MINOR PENALTIES, 5:00 MAJOR AND MATCH PENALTIES, 10:00 MISCONDUCT PENALTIES

9-10-11-12-13-14 U

(3) MINUTE WARM-UP

PLAY 3—15 MINUTE STOP TIME PERIODS

1:30 MINUTE MINOR PENALTIES, 4:00 MAJOR AND MATCH PENALTIES, 8:00 MISCONDUCT PENALTIES

IF TIED, 1 MINUTE BREAK.

- HOME TEAM SUPPLIES WARM-UP PUCKS
- HOME TEAM IS RESPONSIBLE FOR BRINGING AN IPAD TO THE GAME, SCORING, AND UPLOADING THE GAME
- HOME TEAM ASSIGNS THE REFEREES THRU THEIR LOCAL ASSIGNOR. THE EJEPL DOES NOT ASSIGN ANY OFFICIALS EXCEPT FOR SHOWCASES AND PLAYOFFS
- HOME TEAM STAFFS THE SCORER BOOTH – SCORER MUST HAVE BOTH COACHES APPROVE THEIR LINEUP ON THE IPAD PRIOR TO THE BEGINNING OF THE GAME

There is no mercy rule; however, if both teams agree to run clock in third period, it is OK.

EJEPL OVERTIME PROCEDURES

- If the score is tied at the end of regulation, a (1) minute break on the clock.
- Teams do not change ends in OT
- The 1st OT will be 4 X 4 for (5) minutes. This will be a stop time period.
- If the score is still tied at the end of the 1st OT, (1) minute will be put on the clock and run for intermission.
- Teams will play OT # 2, also (5) minutes stop time, but it will be 3 X 3.
- If there is a penalty in the 3 X 3 OT, the power play team will play 4 X 3 until the penalty is over. On the first whistle after the penalty, teams will revert to 3 X 3. If there is a two man advantage the power play team will play 5 on 3 until the first penalty ends. Then it will be 5 X 4 until the first whistler where it will go to 4 X 3 until the 2nd penalty is over, after a whistle it will go to 3 X 3 again. There can never be less than 3 players on the ice for a specific team.
- If the score is still tied after the 2nd OT, the game ends in a tie.
- All penalties carry over from regulation to the OT, and from the 1st OT to the 2nd OT.
- Each overtime period is sudden death meaning the first team that scores, wins.

The OT Guideline sheet is to be handed to the referee before the game.

NOTE: Teams playing games counting in two Leagues are to adhere to the other League's rules and regulations and use their score sheet. After the game, the home team will transfer the data to an EJEPL score sheet and scan the EJEPL score sheet in the usual manner. Both teams must supply roster stickers for the EJEPL score sheet in the double game cases.

The EJEPL uses the International Point System:

- **(3) points for a regulation win**
- **(2) points for an OT win**
- **(1) Point for an OT loss**
- **Both teams receive (1.5) points**

- **In the KRACH Ratings, a regulation win and an OT win count the same.
A tie counts as a half win and half loss.**

NOTES OF IMPORTANCE

- 1) Games between the same teams in other Leagues can count as DUAL games for both the local and EJEPL Leagues. The local Leagues rules will be in effect.**
- 2) Players can play for different organizations at different age levels of play. No player can play for (2) different organizations at the same age level.**
 - 1) Keep in mind local affiliate rostering rules as well as whether or not teams are tournament bound teams**
- 3) Players are to affix the League logo sticker on the back bottom (left or right side) of their helmets**

EJEPL WEBSITE COMMUNITY BULLETIN BOARD

All Managers and Coaches are encouraged to utilize the website community bulletin board, found on the ejepl.net website Top Menu Bar and Member Posting Tab on the right column of the EJEPL Homepage.

WHY:

- 1) A great tool for organizations to post their own tournaments and showcases that they are hosting.
- 2) Teams can utilize bulletin board when looking to fill non-league game slots.
- 3) Useful in posting notices and team information.
- 4) A venue for an organization announcements

Postings must be e-mailed to Director of Discipline and Statistics, Steve Kauffman, skauffman@ejepl.net

UTILIZING OFFICIAL HOTELS



- 1) All teams in the EJEPL are required to use the EJEPL Official Hotels Traveling Teams site to book their reservations.
- 2) This has been set up so that each team can block rooms for the showcases in attendance.
- 3) Utilizing the Travel Teams system will prevent teams from being blocked out of hotels and rooms because of other unrelated events occurring at the same time in the same locations.
- 4) The Travel Teams website to book reservations is found on the EJEPL.net website homepage on the right side of the page.
- 5) Click on where it says “Official Hotels” and follow the directions.

EJEPL Social Media



@EJEPLhockey



EJEPLhockey



@EJEPLhockey

The EJEPL strives to promote its member clubs and players through social media. Please have organizations, players, and parents follow the EJEPL on each Social Media platform; Facebook - Twitter – Instagram. Please also feel free to share pictures, videos, accomplishments throughout the season with the EJEPL for them to post as well.

If you need assistance or have any questions pertaining to the Social Media portion of the EJEPL please contact:

Director of Hockey Operations

Jon Sandos

jsandos@ejep.net

EJEPL MAILING ADDRESS

EJEPL

PO BOX 350-164

BROOKLYN, NY 11235